

WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS

WORK SESSION

Thursday, August 4, 2022 - 7:00 p.m.

Vice-Chairman Rynearson called the Work Session to Order at 7 p.m., followed by the Pledge to the Flag and Invocation. The meeting also took place through the GoToMeeting video conferencing software.

Present were Supervisors Franks, Hartlaub, Rynearson, Wetzel, Township Manager Michael Bowersox, Township Solicitor David Jones of Stock and Leader Attorney at Law, Township Engineer Cory McCoy of C.S. Davidson, and Township Secretary, Miriam Clapper. Supervisor Ault was not present. A quorum was present

ANNOUNCEMENT: Vice-Chairman Rynearson informed those present that the Board of Supervisors had an executive session before the meeting to discuss personnel matters, negotiations, and litigation matters.

PUBLIC COMMENTS: Vice-Chairman Rynearson and Township Manager Michael Bowersox asked if anyone present wanted to speak at this time and received no reply.

APPROVAL OF MINUTES: Supervisor Hartlaub made a motion to approve the Minutes of the Regular Board Meeting on Tuesday, July 19, 2022, as corrected, seconded by Supervisor Franks. **Motion carried.**

At 7:05 p.m. Township Manager Michael Bowersox told Vice-Chairman Rynearson that he had to stop the meeting because he had lost the microphone connection and needed to reboot the internet. The meeting resumed at 7:09 p.m.

CORRESPONDENCE: Vice-Chairman Rynearson noted the Board received no correspondence.

APPROVAL OF DISBURSEMENTS: The Disbursements from all Funds were approved, as listed, in a motion by Supervisor Rynearson, seconded by Supervisor Wetzel. **Motion carried.**

ACTION/DISCUSSION ITEMS:

ACTION ITEMS:

A. Motion to award the Pumping Station Road Culvert Replacement to JVI Group, Inc. at a bid amount of \$252,500.00

Township Manager Michael Bowersox told those present that based on the Developer's Agreement the Board believes that the bid from JVI Group, Inc. is not acceptable, and he recommends the Board reject the bid.

Supervisor Rynearson made a motion to reject motion A. to award the Pumping Station Road Culvert Replacement to JVI Group, Inc. at a bid amount of \$252,500.00, seconded by Supervisor Wetzel. **Motion carried.**

Vice-Chairman Rynearson then directed Township Engineer Cory McCoy to research and get pricing on the Pumping Station Road Culvert Replacement.

Township Solicitor David Jones suggested that the Board reject the bid and Township Secretary asked isn't that what they did in the Board's motion, and the Solicitor said that he thought it was a motion to reject the motion. He suggested that they make a motion to reject the bid.

Supervisor Rynearson made a motion to reject the bid from JVI Corporation for the Pumping Station Road Culvert Replacement, seconded by Wetzel. **Motion carried.**

B. Motion to approve the purchase of an information board for the recreation park

Nina Rynearson co-chair of the Recreation Board came forward to get approval to purchase an information board for the rec park. She then passed out copies of what the information board would look like. She told the Board members that the Rec Board was looking at option B. She said that the information board would be at Pavilion #1, where those visiting the park can find information about the different trails, the plot map that shows the various areas in the park, along with other pertinent information.

Supervisor Hartlaub made a motion to approve the purchase of an information board for \$1,978.85 (One Thousand Nine Hundred Seventy-Eight Dollars and Eighty-Five Cents) and an accessory board for \$388.85 (three Hundred Eighty-Eight Dollars and Eighty-Five Cents) for the recreation park, seconded by Supervisor Rynearson. **Motion carried.**

C. Motion to approve the advertising of zoning ordinance text amendments and zoning map changes to correct procedural errors with changes adopted by the Board of Supervisors on June 21, 2022.

Township Solicitor David Jones asked that the West Manheim Township Board of Supervisors table this motion because the Township received a complaint regarding how the Township lists things on the agenda and the actions that they take. The Solicitor told the Board members that he would like to rework this agenda item so that it has the detail involved with this; then put it on the agenda for the August 6, 2022, regular board meeting and advertise it so the Township does not receive another complaint due to a lack of details.

Supervisor Wetzel made a motion to table the advertising of zoning ordinance text amendments and zoning map changes to correct procedural errors with changes adopted by the Board of Supervisors on June 21, 2022, seconded by Supervisor Franks. **Motion carried.**

DISCUSSION ITEMS:

A. Concession stand at the recreation park

Vice-Chairman Rynearson told those present that Chairman Ault provided an estimate of \$17,057.52 from Pine Creek Structure on the cost of a concession stand for the rec park. He told everyone Chairman Ault felt the structure should be on a cement slab and would cost anywhere from \$2,000 to

\$3,600 with materials and labor. He told board members that the information was informational at this time since there has been no commitment to use the concessions stand. Supervisor Hartlaub expressed that he would like insulation under the building since there is insulation for the side walls and ceiling. Supervisor Wetzel said that he agreed with Chairman Ault that he would also like to see a commitment from those using the park's ballfields before purchasing the concessions stand.

Jim Staaf, 25 Oak Hills Drive, suggested that there might be people might be willing to volunteer in the concessions stand to do fundraising for the park.

B. Discuss applications received from two candidates for consideration to join the rec park and potential approval

Vice-Chairman Rynearson told the Board members that the letters in their booklet were to make sure that board members had copies of the two candidates that the Rec Board will be meeting with during their regular rec board meeting on Monday, August 8, 2022. Vice-Chairman Rynearson said they would have a recommendation from the Rec Park Board on the agenda for the August 16, 2022, regular board of supervisors meeting.

SUPERVISORS AND/OR PUBLIC COMMENTS: Vice-Chairman Rynearson and Township Manager Michael Bowersox asked if anyone present or online wanted to speak to the Board and Jim Staaf, 25 Oak Hills Drive, Hanover, PA 17331 came forward to remind the Board members that they had talked about buying a crack sealer.

Next Scheduled Meetings: Board of Supervisors Regular Meeting – Tuesday, August 16, 2022, at 7 p.m. with Supervisor Caucus at 6 p.m. Work Session Meeting – Thursday, September 1, 2022, at 7 p.m. with Supervisors Caucus at 6 p.m.

ADJOURNMENT: Supervisor Hartlaub made the motion to adjourn the meeting at 7:30 p.m., seconded by Supervisor Wetzel. **Motion carried.**

Respectfully submitted,

Miriam Clapper, Secretary

Vice-Chairman